

**THIS IS AN INSTRUCTION SHEET ONLY NOT THE VISA APPLICATION FORM
THIS IS AN INSTRUCTION SHEET FOR ROAD TO SAMARKEND GROUP ONLY!**

03 SEPTEMBER 2017 DEPARTURE!

Updated April 2017 by the Visa Department

Coloured passport copies and original visa application forms are **due 90 days prior to departure**. Please notify your Travel Agent or Wendy Wu Tours if you cannot make the deadline. Ensure forms are completed close to dispatch, as they are only valid for 90 days. An advanced payment of \$200 per person is required as we will be applying for visas prior to the balance due date. This amount will be adjusted at full payment. This advance payment is not to be construed as the visa cost. Applications will not be accepted within 70 days of departure.

Please provide your coloured copy of your passport bio page, completed visa applications, photos and any additional documents to your Travel Agent. If you have booked directly with Wendy Wu Tours then please send documents via registered mail or courier to;

Wendy Wu Tours
Att: Visa Department
Level 6, 20 Hunter Street
Sydney, NSW 2000

Uzbekistan Application Checklist:

- ☒ 1 x coloured copy of passport bio page (Passports are still required for Chinese visas – see China visa instruction sheet).
- ☒ 1 x coloured copy of all used pages in passport (including stamps and visas).
- ☒ 2 x original visa application forms per person (Completed online and printed. Please visit – <http://evisa.mfa.uz/>).
- ☒ 2 x original photo per person.
- ☒ 1 x original letter from employer – unless unemployed. Must be laid out with Company Letter Head, state your full name, your Job title along with your directors full name and signature.

Basic Application Requirements:

- ☒ Passports must have a minimum of 6 months validity left, from the date of your arrival back into Australia.
- ☒ Passports must have two blank facing visa pages.
- ☒ All details must be typed exactly as they appear in your passport.
- ☒ Application forms must be printed on A4 white paper only. Do not print double sided.
- ☒ Application forms must be completed and signed.
- ☒ Applications expire within 90 days of printing, so ensure you only complete them a few days prior to the due date.
- ☒ Do not send in your passport wallet. The Consulate does not accept covers, so therefore they can be easily misplaced.
- ☒ If you have arrangements not booked through Wendy Wu Tours that will affect your visa, then please provide a detailed travel itinerary issued by a travel agent, airline or cruise company which includes your full name, the dates and places of entry and exit as well as the mode of transport to be used.

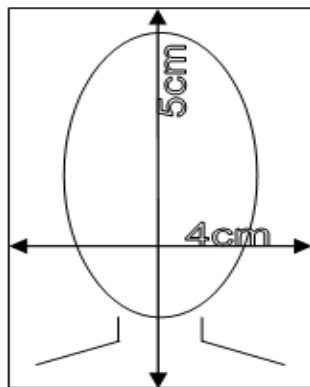


Photo Requirements:

- ☒ Two photos. Standard size is 5cm high x 4cm wide (half a centimetre within these sizes will be accepted).
- ☒ Photos can be obtained from any post office, photographer or photo kiosk.
- ☒ Photograph must be no more than 6 months old.
- ☒ Must be printed in colour on high quality paper, with no ink or marks on the image.
- ☒ Plain, light-coloured background (e.g. white or light cream).
- ☒ Professional photograph showing close up of head and top of shoulders are visible.
- ☒ "Professional" means taken by a photographer. Home versions won't be accepted.
- ☒ Original coloured photo is required, no copies of any kind.
- ☒ Must show applicant looking directly at camera with neutral expression.
- ☒ Must show natural skin tones with appropriate brightness / contrast.
- ☒ Photo must be glued or stapled to the application form in the designated area.
- ☒ Please Staple or glue the photo/s to the application form – do not send loose.

- ❖ Remember to send in two visa applications forms with original signatures and photos.
- ❖ Applications expire within 90 days of printing, so ensure you only complete them a few days prior to the due date.
- ❖ You will find a guide to answering questions on the Uzbekistan Visa Application on the next couple of pages. It is important that you read this, as it will allow you to take note of any additional documentation you may require.
- ❖ Please read 'Visa Conditions' on page three.

Steps to Accessing the Application:

1. Visit <http://evisa.mfa.uz/> (please note; the website may take a few moments to load. Please be patient. The website is perfectly safe).
2. Select 'Next'

Personal Information:

Current Names - Complete accordingly, ensure name is as per passport

Previous Names - Complete accordingly (e.g. Maiden name)

Loading Photo - Do not upload a photo, two photos must be attached to the two printed and originally signed visa forms

Sex - Complete accordingly

Date, Country and Place of Birth - Complete accordingly, ensure place of birth is as per passport

Current and/or previous Citizenship - Complete accordingly

Passport Information - Complete accordingly, ensure is as per passport

Marital Status - Complete accordingly, please relay information, as best you can, even if partner is divorced or deceased

Travel Information:

Period of Visit - For entry type '14 September 2017' for exit type '25 September 2017'

No. of Entries - Type 'One'

Duration of Stay - Type '12'

Duration of Visa - Select 'Usual'

Place of Issuance - Select 'London'

Route of transiting through the territory of Uzbekistan - From the drop down menu select "Tashkent", "Samarkand" and "Bukhara".

Purpose of Visit - Type 'Tourism - Holidays with Wendy Wu Tours'

Inviting Party - Type 'Wendy Wu Tours London: Ground Floor, Cottons Centre, Cottons Lane, 47-49 Tooley Street, London SE1 2QG, PH NO: 0844 288 5396'

Additional Information:

Address in Uzbekistan - Type 'International Caravan Travel Service Tashkent' PH No: +998 71 2371241

Previous visits to Uzbekistan - If you have not been to Uzbekistan before write 'None', otherwise complete accordingly.

Accompanied persons - If travelling with someone, write their full name. Otherwise write 'N/A'.

Occupation - If employed, select 'Representative of non-governmental and public organisations' or 'Representatives of business groups and persons, engaging in individual enterprise' where possible. Otherwise, select 'Retirees' etc.

Place of Work - Write full name of organisation and your position. If unemployed or retired then write 'N/A'.

Work address and phone - Write contact details of workplace. If unemployed or retired then write 'N/A'.

Home address and phone - Complete accordingly

Reference in Australia - Provide details of either your Travel Agent/friend etc. (cannot be the same as your home address)

Steps to Finishing the Application:

1. Select 'Continue (Print Form)'.
2. Type what appears in the box. If you are unable to read then click 'Refresh Picture'.
3. Select 'Download Forms (Print)' or you have the option to click 'Back and Edit'.
4. A pop up may appear at the top of the screen. Right click and select 'Download File'.
5. A pop up window will appear. Click 'Save' to save the visa application form to your computer.
6. Once download is complete select 'Open'.
7. Print two copies. Originally sign both and attach two photos.

***DON'T FORGET TO PRINT TWO FORMS, ORIGINALLY SIGN AND ATTACH PHOTOS TO BOTH.
DON'T FORGET A LETTER OF EMPLOYEMENT, IF CURRENTLY WORKING.***



Visa Conditions

- *The Uzbekistan Consulate is very strict about the presentation of applications. Including, but not limited to your form/s, passport validity or photo, if any documentation or material are incorrect then the consulate will reject the application. In this case, the customer will incur any urgent processing fees or tour cancellation costs. Wendy Wu Tours cannot accept responsibility for any failure in this respect.*
- *Wendy Wu Tours has no control over Consular decisions to issue visas. Once your application is submitted, the Consulate may require you to pay additional fees or provide further documents, information, and/or material. In some cases the Consulate will require the applicant to submit their passport and visa application forms in person.*
- *It is very important that you read the instruction sheet and visa application form carefully. Please ensure you dispatch passports and visa applications forms before the due date. If you believe your visa application may be rejected, then contact the Visa Department.*
- *A passport with a minimum of six months validity is required for customers traveling to all countries in our programme. Visa fees are included for Australian passport holders in all fully inclusive group tours. Non-Australian passport holders will incur additional fees.*
- *If passports and visa applications are not received by Wendy Wu Tours 90 days prior to departure, the customer will be required to pay an urgent processing fee. Passports and visa applications will not be accepted within 70 days of departure, regardless of urgent processing options.*
- *Unless otherwise requested, your passport will be returned with final documentation approximately 2 weeks prior to your departure date. If the customer requests the passports to be returned prior to this, an additional fee will be incurred.*